



# **ACTIVE AND COHESIVE SCRUTINY COMMITTEE**

## **ANNUAL WORK PLAN**

**Chair: Councillor Reginald Bailey**  
**Vice Chair: Councillor Mrs Amelia Rout**

**Portfolio Holder(s) covering the Committee's remit:**

**Councillor Trevor Hambleton (Leisure, Culture and Localism)**  
**Councillor Mike Stubbs (Communications, Policy and Partnerships)**  
**Councillor Terry Turner (Economic Development, Town Centres, Business and Customer Services)**  
**Councillor John Williams (Planning and Assets)**

Date of Meeting	Topic	Outcomes/Recommendations	Further Action Required/Feedback
<p><b>Monday 30<sup>th</sup> June 2014</b></p>	<p>The Future Development of the Borough Museum and Art Gallery</p>	<p>The Executive Director for Operational Services provided a verbal update on the future development of the Borough Museum and Art Gallery. The Chair suggested that there were areas of the Borough Museum and Art Gallery that the Committee may wish to look at as part of the work plan.</p> <p><b>RECOMMENDED:-</b></p> <p>That Members' are invited to attend a presentation at the Borough Museum and Art Gallery during early September 2014. The presentation would be carried out by the Borough Museum and Art Gallery team who will focus on the various work/activities currently being undertaken with a view to the Committee then identifying areas for more in depth scrutiny in the work plan. Particular emphasis would be placed on events the Borough Museum and Art Gallery are involved in to commemorate World War 1.</p>	<p>An additional meeting was held at the Borough Museum and Art Gallery on <b>Tuesday 30<sup>th</sup> September 2014</b>. The following challenges were raised:-</p> <ul style="list-style-type: none"> <li>a) Marketing – presently there was no marketing budget. A dedicated website needs to be developed to attract visitors to the same standard as other similar attractions. There needs to be a greater visual appearance on the road to attract visitors and raise awareness of the service.</li> <li>b) Rebranding – the Museum are currently working on a rebranding project, including the park, to give the Brompton a stronger identity to make it more marketable.</li> <li>c) Facilities maintenance and improvements – the Museum building required modernisation if the service was to develop and achieve its potential.</li> <li>d) Income generation – to increase the income figure. Recently the Museum had invested in the shop and were thinking entrepreneurially.</li> </ul>

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<b>Monday 30<sup>th</sup> June 2014 Cont'd ...</b>	The Future Development of the Borough Museum and Art Gallery		A subsequent meeting took place with the Chair, Vice Chair, Scrutiny Officer, Executive Director of Operational Services, Head of Leisure and Cultural Services and the Head of Communications where it was agreed to meet at a future date as the Council was looking into updating its website.
	Kidsgrove Sports Centre	<p>The Executive Director for Operational Services advised Members that a report would be presented to Cabinet on the 23<sup>rd</sup> July 2014 to update on options that are available for Kidsgrove Sports Centre. Within the report it was suggested that Active and Cohesive Scrutiny Committee carry out in depth scrutiny around options proposed. On the basis Cabinet agree to this request Active and Cohesive Scrutiny Committee would look at options contained in the report and report back to Cabinet at a later date with a preferred solution.</p> <p><b>RECOMMENDED:-</b></p> <ul style="list-style-type: none"> <li>a) That the report is received</li> <li>b) That Active and Cohesive Scrutiny Committee form a Task and Finish Group to scrutinise the options for the future provision of sports facilities in the Kidsgrove area and report the findings to Cabinet.</li> </ul>	<p>A Task and Finish was established consisting of Councillors Bailey (Chair), Eastwood, Mrs Astle, Plant, Mrs Rout and Hambleton. A feasibility report was presented to Cabinet on the 10<sup>th</sup> December 2014 where it was resolved:-</p> <ul style="list-style-type: none"> <li>a) That the Feasibility Report from the Chair of the Active and Cohesive Scrutiny Committee be received.</li> <li>b) That the Active and Cohesive Scrutiny Committee's recommendations be endorsed and their support for replacement sports facilities for the Kidsgrove area be confirmed.</li> </ul>

Date of Meeting	Topic	Outcomes/Recommendations	Further Action Required/Feedback
<b>Monday 30<sup>th</sup></b> <b>June 2014</b> <b>Cont'd ...</b>			<ul style="list-style-type: none"> <li>c) That the funding implications be noted and consideration be given to adding the scheme to a future capital programme through the process of prioritisation as part of the Newcastle Capital Investment Programme.</li> <li>d) That discussions take place with potential funding partners to identify sources of external match funding that would contribute towards the cost of the project.</li> </ul>
	Public Sector Commissioning Partnership	<p>An overview was provided to Members by the Business Improvement Manager around the Public Sector Commissioning in Partnerships (PSCiP). The PSCiP was aimed by recognising the potential of significant savings for all countywide partners involved in commissioning from the voluntary/third sector across Staffordshire.</p> <p><b>RECOMMENDED:-</b></p> <ul style="list-style-type: none"> <li>a) That Members are supplied with a copy of the Safeguarding Children and Vulnerable Adults Protection Policy.</li> <li>b) That a further update be brought back to the Committee at a later date.</li> <li>c) That Members are to raise any questions to the next meeting of the Committee on Monday 6 October 2014 with a view to indicating an opinion on extending (or otherwise) the current Contract.</li> </ul>	<ul style="list-style-type: none"> <li>a) Members were supplied with a copy of the Safeguarding Children and Vulnerable Adults Protection Policy.</li> <li>b) That the item be kept on the Work Plan.</li> </ul>

Date of Meeting	Topic	Outcomes/Recommendations	Further Action Required/Feedback
<b>Monday 30<sup>th</sup> June 2014 Cont'd ...</b>	Community Interest Company as Leisure Management Options	<p>The Executive Director for Operational Services briefed Members on the Leisure and Cultural Services Management Options. A Leisure Trust Working Group was established in February 2010 and looked at options for the delivery for the future management of the Council's Leisure and Cultural facilities. For a number of reasons the review concluded that the most appropriate option would be to continue to operate the services in-house. Subsequently a new delivery model became available called a Community Interest Company (CIC) and the Working Group, along with appropriate specialist advice, examined the potential of a CIC to manage leisure and cultural facilities and services, in the context of the Council's 'Co-operative Council' vision.</p> <p><b>RECOMMENDED:-</b> That the Committee receive the report</p>	Committee received the report.
<b>Tuesday 30<sup>th</sup> September 2014</b>	The Future Development of the Borough Museum and Art Gallery	A presentation was carried out by the Museum Managers which focused on various work/activities currently being undertaken with a view to identifying areas for more in depth scrutiny.	Please see the meeting of the 30 <sup>th</sup> June 2014 above.
<b>Monday 6<sup>th</sup> October 2014</b>	Portfolio Holder(s) Question Time	<p>The Portfolio Holder for Leisure, Culture and Localism provided Committee with a verbal update on the work objectives.</p> <p><b>RECOMMENDED:-</b> That Members' receive the update.</p>	Members received the report.
	Allotments Review Update Report	<p>The Head of Operations submitted an update report on the Allotments Review.</p> <p><b>RECOMMENDED:-</b> That Members' receive the report.</p>	Members received the report.

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<b>Monday 6<sup>th</sup> October 2014 Cont'd ...</b>	Fishing Licence Agreements within the Borough	<p>It came to the Chair's attention that there had been a number of discrepancies which showed significant variances of the levels of annual fees charged for each licence for each fishing pools within the Borough, with all licensees involved.</p> <p><b>RECOMMENDED:-</b></p> <p>a) That the level of fees charged and terms agreed for fishing pools throughout the Borough would be considered, with a view to introducing a standard type of agreement and method for calculating each acknowledgement payable based on the area and environment of each pool concerned.</p> <p>b) That all such fishing licences were agreed by the end of this financial year with a view to the new charges taking effect from the 1<sup>st</sup> April 2015.</p> <p>c) That a further report would be submitted to this Scrutiny Committee on the 9<sup>th</sup> March 2015.</p>	A briefing note was circulated on the 2 <sup>nd</sup> March 2015 to Members of the Committee showing an outcome of subsequent progress to date.
	Keele Golf Course	<p>An extract from the Quarter 1 2014/15 Internal Audit Report Progress Report was attached to the agenda which was submitted to Audit and Risk Committee on the 29<sup>th</sup> September 2014.</p> <p><b>RECOMMENDED:-</b> That Members receive the progress report</p>	Members received the report.
	Staffordshire Libraries Consultation	<p>The Vice Chair thanked Members and Officers who attended the Staffordshire Libraries Consultation held on Tuesday 9<sup>th</sup> September 2014. The Consultation was running for twelve months, closing on the 7<sup>th</sup> October 2014, with implementation from mid-2015 to late 2016.</p> <p><b>RECOMMENDED:-</b> Members agreed to the questions and answers that were raised at the Consultation.</p>	The questions and answers that were raised at the event were passed onto Staffordshire County Council as part of the Consultation process.

Date of Meeting	Topic	Outcomes/Recommendations	Further Action Required/Feedback
<b>Thursday 20<sup>th</sup> November 2014</b>	Kidsgrove Sports Centre Working Groups Report	<p>The Head of Leisure and Cultural Services presented the Kidsgrove Sports Centre Working Group's feasibility report on the future of Kidsgrove Sports Centre, which would be presented to Cabinet and inform a future detailed business case for the replacement or refurbishment of the Centre. The report covered a number of aspects; what was the demand for different types of sports facilities in Kidsgrove, what was the right facility mix for the area, who should be responsible for providing what, what were the best locations and what would the different options cost to build and operate and what options required investigating to bring the project to fruition.</p> <p><b>RECOMMENDED:-</b></p> <p>a) Committee agreed for the feasibility report to be submitted to Cabinet on the 10<sup>th</sup> December 2014.</p> <p>b) A site visit to East Staffordshire to be arranged for the Members of the Working Group.</p>	<p>A feasibility report was submitted to Cabinet on the 10<sup>th</sup> December 2014 where it was resolved:-</p> <p>a) That the Feasibility Report from the Chairman of the Active and Cohesive Scrutiny Committee be received.</p> <p>b) That the Active and Cohesive Scrutiny Committee's recommendations be endorsed and their support for replacement sports facilities for the Kidsgrove area be confirmed.</p> <p>c) That the funding implications be noted and consideration be given to adding the scheme to a future capital programme through the process of prioritisation be agreed as part of the Newcastle Capital Investment Programme.</p> <p>d) That discussions take place with potential funding partners to identify sources of external match funding that would contribute towards the cost of the project.</p> <p>The site visit to East Staffordshire did not occur as the sporting complex was not a new build.</p>